

# PFS QuickPost<sup>TM</sup>

*A fully integrated and seamless approach to processing commercial payments and correspondence of all types. Installed on-premises or available in the cloud, with or without outsourced services.*

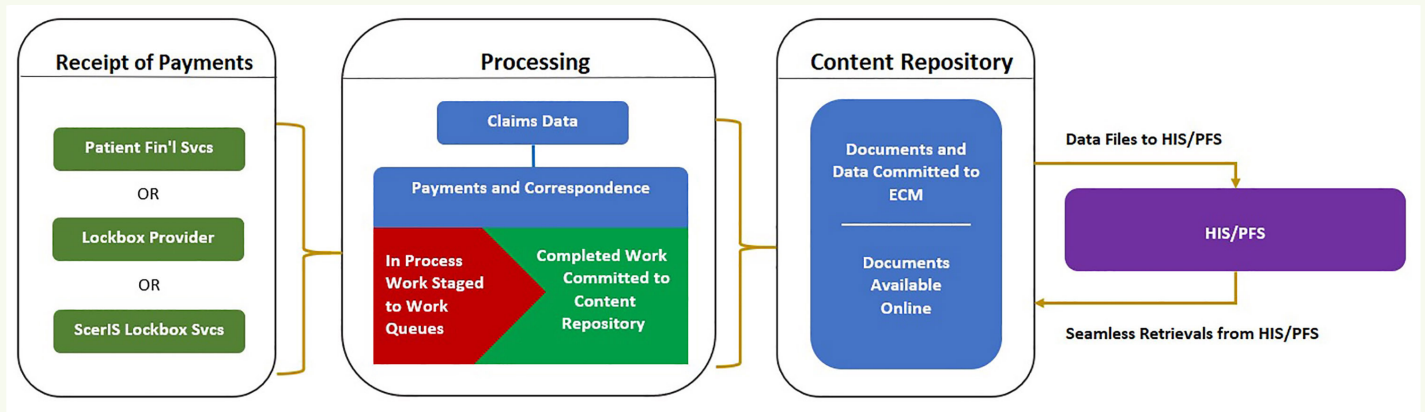
# PFS QuickPost™

QuickPost™ provides a fully integrated and seamless approach to processing commercial payments and correspondence of all types.

***“As much as eighty-five percent of payment posting work comes from less than ten percent of your payments,” says Dan Furbush, Division President – ScerIS Informatics, adding “that’s what PFS QuickPost addresses spectacularly.”***

Available as an on-premises system or in a cloud-based hosted model, with or without outsourced payment and correspondence processing services, QuickPost™ supercharges your internal payment processing activities while providing visibility throughout your work processes. And whether you accelerate posting activities and reconciliations internally with QuickPost™ or outsource the processing to ScerIS as your virtual PFS organization, more work gets done in a shorter time, eliminating the protracted activity of claim identification and payment posting errors.

Outsourced services provided by ScerIS may include lockbox and processing of the payments, but no matter where payments are processed, you get ANSI X12 EDI 835s (835's) or other data files for your HIS/PFS applications and an auditable record of the transaction activity as well.



## Process All Payment Types

Payment types typically include Checks with EOB's, Commercial Self Pay (HRA), Self Pay (Patient), Checks for Payers that Submitted 835's, Client Checks, Dental and Other/MISC checks. Lock box operations usually also include miscellaneous correspondence. This correspondence can be processed by ScerIS or by your internal PFS associates in work queues that stage the work, eliminating piles of paper and lack of visibility to pending work. If outsourcing to ScerIS, payments involving discrepancies or inadequate information and correspondence that cannot be processed by ScerIS are submitted to online work queues for resolution.

With QuickPost™ paper remittances are balanced against claims and turned into 835's. The 835s are structured to meet your exact requirements and don't need to go to any costly third party clearing house for translation.

For HIS/PFSs that take data feeds for other payment types, the data extractions are easily configured using the Post to Host configuration utility available with every system. Cash management has online access for reconciliation purposes.

Leveraging claim data provides enriched indexing of digitized files and provides validations of the data necessary for the 835 and other data files for host HIS/PFS systems. The goal is posting error free data files.

Responding to audit requests is a breeze because transactions are now tracked from claim to posting, eliminating manual audit response work. If there are questions about payments, digitized images are easily retrieved. Unlike a paper-based system, digitized process work queues provide management with a view to all pending activity and the pending duration. Management is able to utilize these metrics to establish and achieve production and quality goals with complete transparency, further enhancing the work process.

Want to get supporting payment and correspondence documents directly from your HIS/PFS? ScerIS can be integrated using directed access to digitized payment and correspondence documents from within your HIS/PFS screens. Your people will love you!

# Overview of the QuickPost™ Process

The first step in the QuickPost™ process is determining the transaction type. Once determined, the fields required for downline processes are presented.

The payment posting process usually requires few key-strokes. Image files are merged with deposit data providing check-related information. For payments resulting in an 835, once the claim number is identified, the paid amount is applied to the claim and Patient Responsibility and Contractual Obligation adjustments are made. The system alerts the user to any check level, claim level or detail line level (payments for professional billings requiring SVC, DTM\*472, and CAS segments) that are out of balance for 835 creation. 835 files created from this process are designed to go directly to your receivables system and do not need to go through a third-party clearing house for translation. The use of standard CAS codes eliminates the need for maintaining local code libraries for these miscellaneous payers.

Other payment types are routed to online work queues for further review. But if your HIS/PFS accepts data files for Client billings (billings to companies directly, such as for pre-employment physicals) or other payment forms, the data output configurator for Post to Host is used to quickly define the data file output requirements and schedule the automated data extractions.

Quick and seamless, this process provides for work queues for all payment types, queues for correspondence types, total visibility to all in-process work, and the data captured throughout this process provides for enriched indexing of PFS documents in the Content Services document repository.

And PFS QuickPost™ is the perfect training environment for payment posting. With the built-in workflow feature, supervisors can review trainee efforts and provide timely feedback prior to committing corrected postings to the system.

The screenshot displays the QuickPost software interface. The main window is a form for entering payment data. It includes fields for Transaction Type (EOB), Check Number (6000105879), Check Date (10/08/2019), Check Amount (537.82), and Reconciliation (0.00). Below these are fields for Payer Name (BMC), Payer ID (50015), Load Date (10/11/2019), Filename (40005150), and Batch (19012-07). The form also includes fields for Invoice # (P1000315884), Claim Date (07/09/2019), Claim Amount (205.00), Amount Paid (82.57), and Reconciliation (0.00). Patient information is entered in the following fields: Last Name (WALKNER), First Name (JAMES), Middle Name, and DOB (06/11/1956). Patient Account # (RK04882), Medical Record # (000235687), HAR # (1000315884), and Guarantor ID (1568147) are also present. A section titled 'PAYMENT FROM CORRECTED BILLING' is visible. The form includes a 'Detail' section with columns for DOS, Procedure Code, Modifier, UNITS, Billed, Paid, and Reconciliation. The 'Viewer' window on the right displays a medical bill from The Boseman Medical Bill Processing Center. It includes a 'RE-EVALUATION' section with Process Date (09/27/2019), Re-Evaluation Control Number (191315881), and Original Control Number (203956122). The bill also includes a table of services performed by Petrovski, Anatoly, with columns for DOS, POS Code, Mod, Service Description, Units, Charge, BR/Red, PPO/Red, Other/Red, Allowance, and Reasons. The total recommended allowance is \$205.00.

*Most Required Data is Automatically Populated*

## A Few Words About the ScerIS Approach...

**PFS Services:** All ScerIS employees are USA-based. No client materials are provided in any fashion to employees or sub-contractors outside the USA. All of your information is secured with privacy and security considerations that exceed mandates.

**ScerIS Hosted Services:** All servers, storage, backups and disaster recovery are also managed within the USA. Each client has its own application server and database. ScerIS does not allow client data to be comingled with other client data in this optimized QuickPost™ payment processing and correspondence management system.

**Cost:** ScerIS can structure any type of cost model from volume-based to user-based to transaction type to budget-matching. Just let us know what makes sense for your organization and then we'll get busy making ScerIS PFS QuickPost™ work for you.



# Microsoft Partner

Gold Application Development



## About ScerIS

Founded in 1993, the company's focus is to help customers retool business processes, automate people centric work, improve workforce productivity and utilize key performance indicators that help position them for increased profitability.

ScerIS is a resource to its customers in healthcare, financial services, business and government. Serving 16 major markets and over 100 industries, ScerIS provides Business Process Improvement Solutions, Business Intelligence Reporting and Data Analytics Tools, Mobile Workforce Solutions, Custom System Design, Implementation Services & Business Process Outsourcing.

ScerIS is the software developer of ETCETERA®, the platform for business process improvement, content management, business intelligence and data analysis. ScerIS also provides Managed Cloud Services, Professional Services and Outsourced Services rounding out its value to customers.



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